



SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

JULY 2013 – OCTOBER 2013

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as part 2), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing anne.gowing@surreycc.gov.uk, or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2013/2014

Name	Cabinet Member	Cabinet Associate
Mr David Hodge	LEADER	
Mr Peter Martin	DEPUTY LEADER	
Mrs Mary Angell	CHILDREN AND FAMILIES	
Mrs Helyn Clack	COMMUNITY SERVICES	Mrs Kay Hammond – FIRE & POLICE SERVICES
Mr Mel Few	ADULT SOCIAL CARE	Mr Steve Cosser – ADULT SOCIAL CARE
Mr John Furey	TRANSPORT, HIGHWAYS & ENVIRONMENT	Ms Marisa Heath – ENVIRONMENTAL SERVICES
Mr Michael Gosling	PUBLIC HEALTH AND HEALTH & WELLBEING BOARD	
Mrs Linda Kemeny	SCHOOLS AND LEARNING	Mrs Clare Curran – CHILDREN, SCHOOLS AND FAMILIES
Ms Denise Le Gal	BUSINESS SERVICES	
Mr Tony Samuels	ASSETS AND REGENERATION PROGRAMMES	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET MEMBER DECISIONS – JULY 2013								
09/07/13	Leatherhead Trinity Primary School	To approve the business case and release of funding for the proposal to relocate the reception classroom from Leatherhead's Aperdele Road to the Woodville Road site. Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes, in consultation with Linda Kemeny, Cabinet Member for Schools and Learning	Nicholas Smith / John Farrer 020 8541 8902 / 8659 Peter-John Wilkinson, Assistant Director for Schools and Learning / John Stebbings, Chief Property Officer	Local Member	Business case and feasibility costs	new
09/07/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer	Local Members	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with the Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
09/07/13	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member	John Furey, Cabinet Member for Transport, Highways and Environment	Kerry James 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
09/97/13	Highways Maintenance Efficiency Programme	To approve the award of a contract for consultancy services for the Department of Transport funded Highways Maintenance Efficiency Programme	Cabinet Member	John Furey, Cabinet Member for Transport, Highways and Environment	Sam Cunningham 020 8541 9390 Trevor Pugh, Strategic Director for Environment & Infrastructure Jason Russell, Asst Director Highways		Report and tender evaluation	new

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	In Year Fair Access Protocol	To agree the Primary and Secondary Fair Access Protocols for 2013/14	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	Claire Potier 01483 517689 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director for Schools and Learning	Primary and Secondary Phase Councils, Headteachers and Chairmen of Governors at Surrey Schools, Admissions Forum	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Onslow Infant School, Guildford	To consider whether to authorise the publication of Statutory Notices regarding the proposed expansion of Onslow Infant School in September 2014	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	<p>Mark Burton, 020 8541 9142</p> <p>Nick Wilson, Strategic Director Children, Schools and Families</p> <p>Peter-John Wilkinson, Assistant Director Schools and Learning</p>	Parents, carers, staff, unions, schools, local Members, Borough Councillors, MP, Dioceses	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Queen Eleanor's CofE Junior School, Guildford	To make the decision on the proposal to expand Queen Eleanor's CofE Junior School in September 2014	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	<p>Mark Burton, 020 8541 9142</p> <p>Nick Wilson, Strategic Director Children, Schools and Families</p> <p>Peter-John Wilkinson, Assistant Director Schools and Learning</p>	Parents, carers, staff, unions, schools, local Members, Borough Councillors, MP, Dioceses	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Brookwood Primary School	Following a period of consultation, to consider the publication of statutory notices indicating the Local Authority's intention to expand Brookwood Primary School to a 2-form entry primary school on a split site	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	Kieran Holliday 020 8541 7383 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning	All schools in Woking, local Borough Councillors, parents, pupils, early years settings	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Stamford Green County Primary School, Epsom	Following consultation and the publication of statutory notices the Cabinet Member is asked to determine the outcome of the statutory notices for Stamford Green County Primary School, on whether to permanently expand the school with effect from September 2015	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	Melanie Harris 020 8541 9556 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning	External Governors of the school, staff, parents, local residents	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Woodville Special School Capital Improvements	As a result of changes to provision of Special Education Needs places across the county Woodlands Special School has been identified to cater solely for Secondary age students with severe learning difficulties and a wide range of physical disabilities. As part of this proposal Woodlands School would also increase its Planned Places over time, to 84 pupils.	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	Julie Stockdale 020 8541 8084 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning		Report	new

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10/07/13	Local Prevention Framework	To approve the recommendation of the youth task group in Epsom and Ewell for the award of a grant for 2 years from 1 September 2013 to Epsom & Ewell Borough Council	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	Jeremy Crouch 07968 832437 Nick Wilson, Strategic Director Children, Schools and Families Garath Symonds, Assistant Director for Young People	Surrey Police, local schools		new

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CABINET–23 JULY 2013								
23/07/13	Month End Budget report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	David Hodge, Leader	Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Medium Term Financial Plan 2013-18 refresh	To consider and approve refreshed assumptions and strategic direction of the Medium Term Financial Plan 2013–18, following review during the first quarter of 2013/14 and the spending round in June 2013	Cabinet	David Hodge, Leader	Nick Carroll 020 8541 7918 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services	Corporate Board,	Report	new
23/07/13	Council's Approach to Innovation – update report	To note the progress made on strengthening the Council's approach to innovation and agree the recommended next steps	Cabinet	David Hodge, Leader, in consultation with Denise Le Gal, Cabinet Member for Business Services	Justin Newman 020 8541 8750 Susie Kemp, Assistant Chief Executive Liz Lawrence, Head of Policy and Performance		Report and annexes	new

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23/07/13	Public Service Transformation	To consider the Council's approach to public service transformation, working with key Surrey partners	Cabinet	David Hodge, Leader	Mary Burguieres 020 8541 9613	All Surrey Borough and District Councils, Surrey Police, Surrey and Sussex Probation Trust, SECAMBS and Surrey Clinical Commissioning Groups	Report	new
23/07/13	Developing an Investment Strategy	To approve an Investment Strategy and the associated Governance Arrangements Part 2	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes, in consultation with Denise Le Gal, Cabinet Member for Business Services	John Stebbings, Chief Property Officer 020 8213 2554 Julie Fisher, Strategic Director for Business Services		Report and associated annexes	Moved from 25/06/13

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Adult Social Care In-House Services: Models of Delivery Options Appraisal	<p>To agree to proceed with a business plan for the creation of a Local Authority Trading Company from April 2014.</p> <p>To agree to commence staff and service user engagement on the creation of Local Authority Trading Company from April 2014</p> <p>Part 2</p>	Cabinet	Mel Few, Cabinet Member for Adult Social Care	<p>Simon Laker 01483 519153</p> <p>Sarah Mitchell, Strategic Director Adult Social Care</p>		Report	
23/07/13	Annual Governance Statement 2012/13	To consider the contents of the 2012/13 Annual Governance Statement and to authorise the Leader of the Council and the Chief Executive to sign the statement on behalf of the County Council ready for publication with the financial statements for 2012/13	Cabinet	David Hodge, Leader	<p>Cath Edwards 020 8541 9193</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>Sheila Little, Chief Finance Officer and Deputy Director for Business Services</p>		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Revision of Procurement Standing Orders	To approve revised procurement standing orders, prior to approval by full Council	Cabinet	Denise Le Gal, Cabinet Member for Business Services	Derek Lancaster 020 8541 7287 Julie Fisher, Strategic Director for Business Services Laura Langstaff, Acting Head of Procurement and Commissioning	Comparisons with practice in other SE7 councils	Report plus revised draft procurement standing orders	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Surrey Rail Strategy	To approve the Surrey Rail Strategy	Cabinet	John Furey, Cabinet Member for Transport, Highways and Environment	<p>Lee McQuade 020 8541 7604</p> <p>Trevor Pugh, Strategic Director Environment and Infrastructure</p> <p>Iain Reeve, Asst Director Strategy, Transport and Planning</p>	<p>Environment & Transport Select Committee, 12 week public consultation including Surrey Districts and Boroughs, neighbouring transport authorities, LEPs, local committees, rail industry, parish councils, residents associations, businesses and other groups and bodies</p>	Report and the Surrey Rail Strategy	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Decision on Amendment to the Waste Contract	<p>To receive and consider value for money and affordability assessments.</p> <p>To receive evidence of DEFRA's approval of technology changes on the EcoPark.</p> <p>Based on technical, legal and financial information, to decide whether to re-confirm the decision on 14 March 2011.</p> <p>Part 2 annexes</p>	Cabinet	John Furey, Cabinet Member for Transport, Highways and Environment	<p>Ian Boast, Assistant Director Environment 020 8541 9479</p> <p>Trevor Pugh, Strategic Director Environment and Infrastructure</p>	Environment & Transport Select Committee (19/07/13), DEFRA, Surrey Waste Partnership	Report and part 2 annexes	new
23/07/13	Surrey Hills Enterprises	To agree that Surrey County Council holds a share in Surrey Hills Enterprises(SHE) on behalf of the Surrey Hills Area of Outstanding Natural Beauty (AONB) Board and that the Cabinet Member for Transport, Highways and Environment be appointed as a Director of Surrey Hills Enterprises	Cabinet	John Furey, Cabinet Member for Transport, Highways and Environment	<p>Lisa Creaye-Griffin 020 8541 9404</p> <p>Trevor Pugh, Strategic Director Environment and Infrastructure</p> <p>Ian Boast, Assistant Director Environment</p>	Surrey Hills AONB Board, relevant Borough and District Councils, National Trust, CPRE and SALC	Report	Moved from 25/06/13

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Magna Carta 800 th Anniversary Celebrations	To agree to support and endorse the funding and delivery of the Magna Carta Masterplan	Cabinet	Helyn Clack, Cabinet Member for Community Services	Surriya Subramaniam 01372 371764 Susie Kemp, Assistant Chief Executive Rhian Boast, Programme Lead for Legacy and Magna Carta	Runnymede Borough Council, National Trust, Royal Holloway University, Brunel University, CPRE, local residents and business groups, Runnymede Local Committee, Communities Select Committee	Report and attached Masterplan	
23/07/13	Review of Library Policy Statement – posters and leaflets	To agree amendments to this policy document	Cabinet	Helyn Clack, Cabinet Member for Community Services	Rose Wilson 07976 290762 Peter Milton, Head of Cultural Services		Report with new policy statement	new

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Provision of User Led Organisations (ULO) hubs in Surrey	To approve the award of the grant agreements for the provision of ULO hubs across Surrey	Cabinet	Mel Few, Cabinet Member for Adult Social Care	John Woods Assistant Director for Policy and Strategy, Adult Social Care Sarah Mitchell, Strategic Director Adult Social Care	Surrey Coalition of Disabled People, Action for Carers Surrey	Report	new
23/07/13	Provision of a Substance Misuse Treatment and Housing Support	To seek approval to award a contract for the provision of a Substance Misuse Treatment Service and Housing Support Part 2	Cabinet	Mel Few, Cabinet Member for Adult Social Care	Lisa Slade 020 8541 7856 Laura Langstaff, Acting Head of Procurement and Commissioning / Sarah Mitchell, Strategic Director Adult Social Care		Report plus tender evaluation	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Children, Schools and Families Directorate Annual Report	To note the progress that has been made in the Children, Schools and Families Directorate, its achievements over the last six months and to agree to the publication of the Children, Schools and Families Annual Report	Cabinet	Mary Angell, Cabinet Member for Children and Families	Kerry Middleton 020 8541 9911 Nick Wilson, Strategic Director Children, Schools and Families Mark Bisson, Directorate Head of Resources Children, School and Families		Annual Report	new

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Youth Estate Capital Improvement Programme	To approve the strategic business case for three phase of the Youth Estate Capital Improvement Programme (YECIP) and to proceed to seek relevant approvals for each phase on a project by project basis	Cabinet	Mary Angell, Cabinet Member for Children and Families, in consultation with Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Phil Ryan 020 8541 7217 Nick Wilson, Strategic Director Children, Schools and Families Garath Symonds, Assistant Director for Young People	Surrey's young people	Youth Estate Capital Investment Programme – a public value proposition	
23/07/13	Horley North East – new school	To approve the business case for the project to provide a new one form entry Diocesan primary school to provide an additional 201 new places, under the School Basic Need programme Part 2 annex	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Julie Stockdale / Bill Christie 020 8541 8084 / 9509 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer		Report including Business Case	Moved from 25/06/13

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
23/07/13	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p>	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	<p>Steve Evans 020 8541 9327</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p>	Local Members	Report	

PLEASE NOTE THERE ARE NO MEETINGS IN AUGUST

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET MEMBER DECISIONS – SEPTEMBER 2013								
10/09/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer	Local Members	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
11/09/13	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with the Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
11/09/13	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member	John Furey, Cabinet Member for Transport, Highways and Environment	Kerry James 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
11/09/13	Community Improvements Fund	To consider the recommendations for the Community Improvement Fund Panel and to approve the successful applications	Cabinet Member	David Hodge, Leader	Michelle Collins 07968 833990 Yvonne Rees, Strategic Director Customers and Communities Jane Last, Lead Manager for Community Safety and Partnership		Report plus annexe with recommended bids	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
11/09/13	Brookwood Primary School	Following the publication of a statutory notice to consider any representations on the proposal to expand Brookwood Primary School to a 2-form entry primary school on a split site	Cabinet Member	Linda Kemeny, Cabinet Member for Schools and Learning	Kieran Holliday 020 8541 7383 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning	All schools in Woking, local Borough Councillors, parents, pupils, early years settings	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET–24 SEPTEMBER 2013								
24/09/13	Month End Budget report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	David Hodge, Leader	Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services		Report	
24/09/13	Community Partnered Libraries Progress Report 2013	To note the progress on the implementation of Community Partnered Libraries to date and to endorse the completion of the programme of 10 libraries	Cabinet	Helyn Clack, Cabinet Member for Community Services	Rose Wilson 01932 794178 Peter Milton, Head of Cultural Services	Disability Empowerment Boards, steering groups and volunteers of CPs, voluntary sector partners	Report	new

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
24/09/13	Winter Performance Report	To agree the outcomes of the recommendations of the Environment and Transport Select Committee and approve the Winter Service Plan 2013/14	Cabinet	John Furey, Cabinet Member Transport, Highways and Environment	Peter Agent 03456 009009 Trevor Pugh, Strategic Director Environment and Infrastructure	Environment & Transport Select Committee, Winter Wash Up meeting(inc. farmers and external partners)	Report and Winter Service Plan 2013/14	new
24/09/13	Surrey Safeguarding Adults Board Annual Report 2012-2013	To note the annual report, prior to it being published	Cabinet	Mel Few, Cabinet Member for Adult Social Care	Liz Butcher 01372 833522 Sarah Mitchell, Strategic Director Adult Social Care Christine MacLean Safeguarding Adults Senior Manager		Annual Report	new

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
24/09/13	Children, Schools and Families Public Value Programme – option reports	To outline the recommended options and evidence base, to deliver the three objectives of the Children, Schools and Families Public Value Programmes by April 2014	Cabinet	Mary Angell, Cabinet Member for Children and Families	Catherine Pavlides 020 8541 7575 Nick Wilson, Strategic Director Children, Schools and Families	Partners (police, Health, probation and CCGs), Voluntary, Community and Faith Sector, Service Users, residents and providers, Children and Education Select Committee	Report	new
24/09/13	Early Help Support Services	To seek approval to award a contract for the provision of Early Help Support Services for families with a child under 5 years old Part 2	Cabinet	Mary Angell, Cabinet Member for Children and Families	Alys Wood / Jo Lee 020 8541 8676 Laura Langstaff, Acting Head of Procurement and Commissioning/ Nick Wilson, Strategic Director Children, Schools and Families		Report plus tender evaluation	Moved from 23/07/13

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
24/09/13	New Primary School, Merstham	<p>To approve the business case for the new primary school in Merstham, to provide additional pupil places under the schools basic need programme:</p> <p>Part 2 annexe</p>	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	<p>Keith Brown /Julie Stockdale 020 8541 8651 / 8084</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p>		Report	Moved from 23/07/13

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24/09/13	Langshott Infant School, Horley	<p>To approve the business case for the project to expand the existing two form entry infant school to a two form entry primary school under the School Basic Need Programme. The project will increase the school from 180 to 420 places</p> <p>Part 2</p>	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	<p>Julie Stockdale / Bill Christie 020 8541 8084 / 9509</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p>		Report including Business Case	Moved from 23/07/13

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24/09/13	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p>	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	<p>Steve Evans 020 8541 9327</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p>	Local Members	Report	

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CABINET MEMBER DECISIONS – OCTOBER 2013								
08/10/13	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2	Cabinet Member	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer	Local Members	Report	

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09/10/13	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with the Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
09/10/13	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member	John Furey, Cabinet Member for Transport, Highways and Environment	Kerry James 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CABINET–22 OCTOBER 2013								
22/10/13	Month End Budget report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	David Hodge, Leader	Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
22/10/13	Brookwood Primary School	<p>To approve the business case and feasibility costs for the proposed expansion of Brookwood Primary School from 1 form to 2 forms of entry, following a period of consultation and statutory representations.</p> <p>To approve the costs to be transferred to Woking Borough Council (WBC) and to call from an existing framework in order to deliver the buildings.</p> <p>To approve the delivery of the scheme upto a maximum value to be determined by the viability study to allow WBC to award a contract and undertake works, subject to full planning permission be granted</p>	Cabinet	Linda Kemeny, Cabinet Member Schools and Learning, in consultation with Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	<p>Kieran Holliday 020 8541 7383</p> <p>Nick Wilson, Strategic Director Children, Schools and Families</p> <p>Peter-John Wilkinson, Assistant Director Schools and Learning</p>	All schools in Woking, local Borough Councillors, parents, pupils, early years settings	Report and Business Case	new

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
22/10/13	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p>	Cabinet	Tony Samuels, Cabinet Member for Assets and Regeneration Programmes	<p>Steve Evans 020 8541 9327</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p>	Local Members	Report	